## **Learning Lab General Information**

**General Information**: All children are to be <u>3 years of age by September 1</u> of the enrollment year and <u>potty trained</u>. Enrollment is open only to the Unified District of De Pere staff on a first come first serve basis through January 22nd. After January 22<sup>nd</sup> enrollment for the preschool is open for one week to staff and currently enrolled preschool families through January 29th. If openings in the preschool are still available, enrollment is then open to any family in the community. All registration closes upon the time the program's capacity is reached.

What is the Learning Lab? The Learning Lab is an on-site child care and preschool facility that is an integral part of the high school early childhood curriculum. There is a 3 year old preschool program and an A.M. and P.M. 4K program with the option of extended preschool before and after the 4K program. The children attending the Learning Lab are between 3 and 5 years of age. The Learning Lab refers to the site as a whole, as it is made up of two classrooms, the 4K Classroom and the Learning Lab Care Classroom. The 4K classroom is run by the district, whereas the Learning Lab Care classroom is self-sustaining and run by a Family and Consumer Science Teacher who acts as the director of the program.

High school students are enrolled in the Early Childhood Practicum class which offers the high school students the opportunity to gain field experience in early childhood education. The early childhood practicum is supported by and coordinated with the high school early childhood curriculum standards. This class is offered to both seasoned and new high school practicum students to enroll each semester.

**Registration:** Any staff wishing to enroll their child in any of the Learning Lab programs may do so at this time. To enroll in the program a completed <u>online registration</u> form must be completed followed by a \$50.00 non-refundable registration fee must be submitted to the Director no later than 1 week after completing form. Registrations received after February 7th, 2021, cannot be guaranteed a spot – this will be on a first come first serve basis.

**Hours:** The Learning Lab is open from 7:00 am until 4:00 pm. The Learning Lab follows the teachers' schedule including the in-service days and opening days at the beginning of the academic school year. During these days we are only open to children of the staff members, no community child care will be open/ available on these days.

**Location:** The Learning Lab is located in the Family and Consumer Science Department at the High School. Room C207 on the second floor of the high school building.

**Cost:** Each family must arrange to pay monthly, quarterly, semesterly, or yearly. Payment is due for all days the child is <u>scheduled</u> to be at the Learning Lab (no credit for days absent). There are no payments due during the winter and spring breaks.

- Daycare: ONLY staff may choose to use the daycare option; the cost is \$230.00/week.
  This includes care Monday Friday, all day. There is not a separate charge for the preschool program if the child is enrolled in the daycare.
- Preschool: Payment is for all days that the Learning Lab is scheduled to be open divided into equal payment per selected time period. Staff may also elect to have their child/children attend only the preschool portion of the program. Preschool is offered 8:10am – 11:00am on Monday through Friday with the option of the child attending any

- 2-5 days a week . Drop off begins at 8:00 am, the program begins promptly at 8:10am. The cost decreases with more scheduled days selected on your registration.
- Extended Care: The cost for extended care is typically charged by the half day. The times for half day are 7:00am-11:30am, and 11:30am- 4:00pm. Children using the Extended Care in the afternoon must bring a lunch and will be required to take a 60 minute nap/rest time.